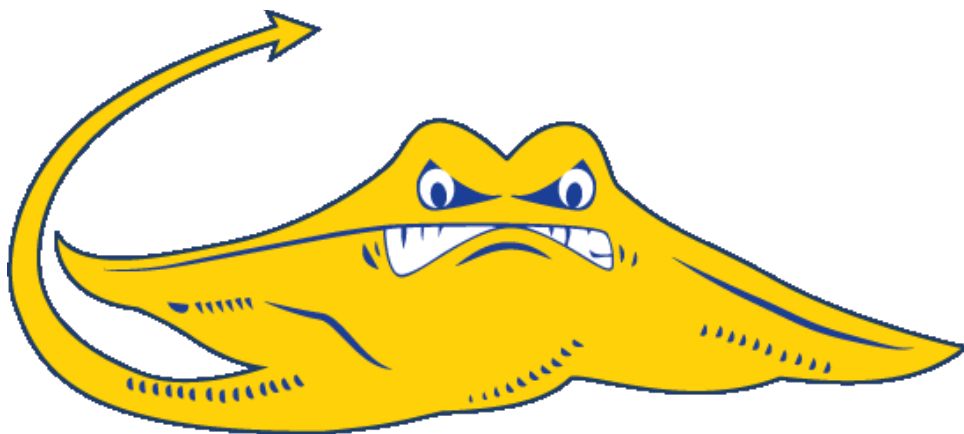




2022/23

**ROCKINGHAM SWIMMING
CLUB**

ANNUAL REPORT



2022/23 ANNUAL REPORT TABLE OF CONTENTS

2022/23 ANNUAL REPORT TABLE OF CONTENTS	2
ANNUAL GENERAL MEETING (AGM) AGENDA	3
MINUTES FROM PREVIOUS AGM	4-5
PRESIDENTS REPORT	6-8
2022/23 CLUB COMMITTEE	9
HEAD COACH REPORT	10
REGISTRARS REPORT	11
TREASURER'S REPORT	12-13
PROFIT AND LOSS STATEMENT	14
BALANCE SHEET	15
SUMMARY	16



ANNUAL GENERAL MEETING AGENDA

In accordance with section 17.3(a) (ii) of the Rockingham Swimming Club Constitution, notice has previously been given of the 2022/23 Annual General Meeting of the Rockingham Swimming Club Inc. to be held at:

Location – Secret Harbour Surf Lifesaving Club SECRET HARBOUR

Date – Sat 16 September 2023

Time – arrive 5.30pm for 6pm start

BUSINESS

- 1) Meeting Opens
- 2) Apologies
- 3) Attendees
- 4) Minutes of Previous AGM
- 5) Annual Report including the 2022/23 Financial Report
- 6) Election of Office Bearers for the 2023/24 swimming year
- 7) Thank you to outgoing committee members and Club volunteers
- 8) Proposal of Special Resolutions to be voted on by members
- 9) Recognition of Club Patrons and Trustees
- 10) Close of Meeting



MINUTES FROM PREVIOUS AGM

Date – Sat 17 September 2022

Meeting Opened – 7.51am

Venue – Living Waters Lutheran College, WARNBRO

MINUTES

1. Meeting opened and Apologies – *see attached*
2. Declarations of Interest - None
3. Confirmation of Minutes of previous Annual General Meeting

Motion to accept minutes of the meeting held on 29 August 2021 as a true and accurate record of the meeting: Proposed by Steve Hughes, seconded by Jason Rocke, all in favour YES motion carried.

4. Presentation of Rockingham Swimming Club 2021/22 Annual report & Achievement – *see attached*

5. Presentation of 2021/22 Financial Report – *see attached*

Motion to accept Financial Report as presented by Steve Hughes: Proposed by Leanne Andrews, seconded by Rob Furniss, all in favour YES motion carried.

6. Election / Appointment of Club Office Holders and Ordinary Committee Members
With the following nominations received by the closing date, the positions listed are declared appointed in accordance with the Club's constitution:

1. *President – Steve Hughes*
2. *Vice Presidents – Leanne Andrews & Jason Rocke*
3. *Secretary – Kate Cullinane*
4. *Treasurer - Linda Lee*
5. *Registrar – Ingrid van der Wel*
6. *General Committee Member – Karen Williams*
7. *General Committee Member – Trudy Byrne*
8. *General Committee Member – Lania Paki*
9. *General Committee Member – Aimee Reichstein*

Thank you to outgoing committee members and Club volunteers

1. Rob Furniss (Club Meet Coordinator support), still hanging around to help
2. Grant Beste (Trustee), still hanging around to lend a helping hand
3. Graham Clark (Equipment and Facilities)
4. Kim Eibrink Jansen (Registrar)

7. Motion to accept Club Office and Ordinary Committee Members as presented by Steve Hughes:
Proposed by Jason Rocke, seconded by Ingrid van der Wel, all in favour YES motion carried.

Recognition of Club Patrons and Trustees

1. Patrons – Mark McGowan & Paul Papalia
2. Trustees – Sharon Russell & Grant Beste

Motion to accept nominated Patrons of the Rockingham Swimming Club Inc. as presented with Notification of AGM 2022: *Proposed by Steve Hughes, seconded by Esther Harrington, all in favour YES motion carried.*

Motion to accept nominated Trustees of the Rockingham Swimming Club Inc. as presented with Notification of AGM 2022: Proposed by Steve Hughes, seconded by Esther Harrington, all in favour YES motion carried.

8. General business: none

9. Close of meeting – 8.16am (AGM part) 8.54 the other part

This is a true and accurate record of the meeting:

Steve Hughes
President

Kate Cullinane
Secretary



PRESIDENT'S REPORT

I am honoured to present the President's Report for 2023.

It has been an incredible year of growth and achievement for the club. I want to extend my gratitude to all members, coaches, volunteers, and supporters who have contributed to our overwhelming success, both in and out of the pool.

The Club is thriving, and it is evident that our commitment to excellence has not wavered. Our club's vision to foster a supportive and competitive environment for swimmers of all ages and abilities remains at the forefront as we continue to build good humans who just happen to be some of the best swimmers in WA.

One of our biggest achievements on a committee level has been in succession planning. We have implemented multiple new systems, procedures and processes, streamlined documentation and are overhauling policies to bring them up to date. All of which will ensure that the Club is operationally effective for many years to come.

In May 2023 – I published our 5 year strategic plan for the Club – 'Vision 2028'. We have already achieved more than half of these outcomes this year, and I would like to express my sincere gratitude for the outstanding contribution from our committee members and coaching team, to make this happen.

Brief Summary of our committee accomplishments this year.

Rebranding – we have gone through a complete rebranding to modernise our Club and give it a competitive advantage.

- Modernised the 'R' Logo
- New Club, Coaches and Nationals uniforms
- New website going live September/October 2023 featuring a new online uniform shop - The new platform is easy to maintain for volunteers without a coding background and website maintenance can be easily transferred to future committee members.
- New handbook in production
- New Club App being developed - The next ambitious project is to create an app to capture swimmer attendance, assessments, coach timesheets and swimmer information. This will be made within the Microsoft Power Platform environment, making it a cost-effective option and means communications will be instantly received upon swimmer squad promotion or time sheet submission.
- New Sponsorship agreement
- New strategic plan
- New Club emails, e-signatures and Head Coach business cards
- New Social Media campaigns and advertising campaigns

Governance – A big focus for our Club this last year, has been to tighten governance and administration practices.

- Club Governance Finalist – City of Rockingham Sport Star Awards (20th September 2023).
- Bronze Status – Club Excellence Award
- Move to Swim Central
- Overhaul of Systems – Karen Williams report

SYSTEMS

Besides the new systems implemented under our new rebranding, In the past year we have made several improvements in the background.

Digitalisation of Historic files

A major goal in the last year has been to centralise and categorise every historic file, to improve our governance and administration, streamline procedures and cut down on the time to complete administrative tasks, so we can focus on better supporting our coaches, swimmers and members.

We are in the process of scanning and digitising tens of thousands of paper records into the cloud.

Now that we have our house keeping in order, we can focus on other projects.

Microsoft Non-Profit Status

In November last year we obtained Microsoft Non-Profit Status which allowed the club access to thousands of dollars of premium Microsoft products and services for free. This means that all our email accounts, committee chat groups, databases, file storage and other systems can now be securely stored in the same place on the cloud, all of which can be accessed from anywhere with mobile connections.

Central Database

Karen has built the Club a central database which automatically imports swimmers results from MSR/Swim Central meets and club nights. These databases can be queried and produce automatic reports within minutes, for example we can now export a relay selections report. Other automatic reports include combining all the clubs current PB information for SC and LC into one report or gaining insight into the qualifying status of swimmers for State and National events. These reports save the coaches and committee hours of time in collating individual reports or searching online. Even tonight's Points trophies have been calculated using these queries and then double checked by humans.

City of Rockingham Sports Star Awards

- 5 Finalist categories in the 2023 City of Rockingham Sports Star Awards – Wednesday 20th September 2023
- **Junior Sports Star of the Year** – Jack Wicks and Romeo Zver
- **Senior Sports Star of the Year** – Fiona Cullinane – who broke a Guinness World Record in open water swimming in 2023, becoming the youngest female swimmer to swim the English Channel and the North Channel.
- **Champion Club of the Year** in celebration of our achievements both in and out of the pool in 22/23
- **Club Governance Award** – in recognition of the significant improvements around Club Governance.
- **Our Club President as Volunteer of the Year**

Challenges for the Year Ahead

As we move into 2024, the Aqua Jetty redevelopment nears. This will be a big upheaval for the Club, with the move to Rockingham Aquatic Centre. Both myself and Karen are working closely with the City of Rockingham to reduce the disruption as much as possible. We will keep our members updated on the progress of this.

As we embark on the next year, I remain enthusiastic about the opportunities ahead and our continued dedication to achieving success both in and out of the water.

We are aiming at setting an excellent overall club standard by providing the very best environment for our swimmers, maintaining financial sustainability, and increasing membership and diversification of members of all squads (Stingrays and performance pathway programs). Our recently released "Vision 2028" maps out our short to medium term strategy of achieving success. Some of our short-term goals include obtaining gold status in the Swimming WA CX excellence program, making it more affordable for everyone to swim, and increasing our exposure and promotional activities to connect more with our community and provide value for sponsors.

We are very excited about the year ahead and with the dedication and hard work of our coaching staff, volunteers, swimmers and the entire club community we will create an environment conducive to excellence! Thank you for your continued support, and I look forward to another remarkable year for Rockingham Swimming Club.



Strategic Plan 2023-2028



- Vision 2028 -

Objectives	Strategies	Outcomes
Membership & Volunteer Increased Participation	Plan and target School Carnivals in advance Annual Come & Try Days/Events Education – regular Parent/Coach/Swimmer info sessions New Uniforms across the board Roll out Multi-level Club Survey	Active Membership of 200+ Improved Levels of Volunteering and Committee members Leadership programs implemented Stingrays Pathways Expansion with 3 streams Increased squad options
Swimmer, Coach & Technical Official Development	Swimmers – instill 3 A's – Attitude, Attendance and Application Deliver coaching clinics, camps and whole club away regional meets Promote technical accreditation through SWA TO Workshops Align with Swimming WA to ensure all coaches are upskilled Maintain a register of accreditations – volunteers and coaches	Increase swimmer progression through pathway Fully supported targeted, state, national and international level meets Accredited Development, Advanced and Performance Coaches Club Night's recording official times (5 CN TO's) and register of TO's
Governance and Administration	Strengthen policies, procedures and records management Fully populate New Swim Central for streamlined meet coordination Maintain register of Working with Children Check holders Promote Club Excellence accreditation and A Division Status Monthly committee meetings and monthly whiteboard sessions	Compliance with all legal and statutory requirements Integrated systems for Club membership administration Swim Central implemented by August 2023 Club is managed with integrity, leadership and transparency
Financial Management	Review cost control methods/systems Simplify financial administration processes Increase sponsorship and fundraising opportunities Review current contracts Dedicated committee member administering lane hire	Lane hire reduction FY 2023/24 Budget delivered and signed off beginning and end of each FY Maximised meet income potential with meets held at AJ Financial stability Minimised participation costs
Communications	Complete redevelopment of website Plan and schedule Social Media posts Develop a database of external email addresses Identify contributors to support a Communications Coordinator role Investigate potential whole-of-Club Communication App like Tqibiz Create position descriptions for Club Captains and sign off Implement leadership programs for seniors – Duke of Edinburgh	Newly revamped and modernised website External newsletter Submit content for local school newsletters ahead of swim carnivals Timely linked posts of meet/club night results on website/social media Club captain speeches at CN and weekly Captains Column in the Sting Paid coaches meetings Continued collaborative partnerships between committee and coaches
Sponsorship, Fundraising and Grants	Maximise Grant Applications and buy in from CoR Develop flyers and handouts for different target audiences Designated committee member to support VP across all 3 areas Annual certificates of appreciation/newsletter from RSC to sponsors Develop Annual Fundraising Plan	2 New Gold Level Sponsors each year Whole of club buy in on fundraising initiatives National's squad committed to running fundraising initiatives Be a club that businesses want to be associated with Be an easy club for businesses to work with
	Establish a Club Development fund with Australian Sports Foundation	

BUILDING GOOD HUMANS

As a Club, we strive to go above and beyond for our athletes. We are committed to building good humans, who also happen to be some of WA's best swimmers



CLUB COMMITTEE

The beginning of the 2022/23 swim season saw a combination of new members put themselves forward to join the committee, along with a number of continuing members. Throughout the year, there have been changes, but the committee as a whole has worked with the collective vision of supporting our athletes and coaches. Our committee consists of a small group of hard-working dedicated volunteers who all have the same passion and love of the sport of swimming, working together to provide governance for the Rockingham Swimming Club. All Committee Members have careers and families outside of the club and their commitment to the club is to be admired and appreciated.

Henry Ford's quote, "If everyone is moving forward together, then success takes care of itself," is an accurate statement for this committee. The group has worked tirelessly to improve the position of the Club throughout the year and is

September 2022

President – Steve Hughes

Vice Presidents – Leanne Andrews & Jason Rocke

Secretary – Kate Cullinane

Treasurer – Linda Lee

Registrar – Ingrid van der Wel

Ordinary Members – Trudy Byrne, Lania Manu-Paki, Aimee Reichstein, Karen Williams

September 2023

President – Leanne Andrews

Vice Presidents – Trudy Byrne & Karen Williams

Secretary – Kate Cullinane

Treasurer – Aimee Reichstein

Registrar – Ingrid van der Wel

Ordinary Members – Joanne Cotton-Odgaard, Melissa Jones, Nicola Macken, Lania Manu-Paki



HEAD COACH REPORT

During the 2022/2023 season, we managed to maintain club numbers throughout the season, although some swimmers stopped swimming, we had a regular trickle of new swimmers starting at the club.

We farewelled Anwar and had Steve step into the state performance role for a major part of the season. He did an Awesome job rebuilding the performance culture.

Mark stepped up into the Gold squad role and won the hearts of the swimmers and grew the squad to over 20 swimmers. Retention was the best we'd seen since before COVID.

We hired Cara who initially started with our Green squad but helped out in the State Performance and Stingrays squad until landing the Silver Coach role. She did an amazing job in all squads!!

Bridget made a very timely comeback to hit the ground running and join the dream team, taking on the green squad fulltime.

We had a record 3x coaches attend the development coaches' course at the same time. They won the show and passed the theory with flying colours.

Our year has been filled with many successes in the State and national pool and open water championships across all ages. The results speak for themselves, and we are extremely proud of the outcomes for the 2022/2023 season.

Regards,
Ryan Spencer
Head Coach
Rockingham Stingrays



REGISTRAR'S REPORT

One year in the job, I think I can handle a few more years.

I took out my folder and went back to check the registered members for a nice comparison.

22nd August 2022: 161

28th August 2023: 162

Spot on! Hopefully we can achieve a bit more growth the coming years.

Our squads currently have the composition of:

Green	19
Bronze	29
Silver	22
Gold	22
Stingrays *	36
State Performance	14
Nationals	19
High Performance	1
TOTAL NUMBERS	162

- This squad include SHSLSC swimmers and swimmers with other organisations

Our SWA registered swimmers range in ages from:

9 Years and Under	6
10 Years Old	21
11 Years Old	24
12 Years Old	20
13 Years Old	17
14 Years Old	11
15 Years Old	11
16 Years Old	7
17 Years Old	4
18 Years and Over	9

TREASURER'S REPORT

I took over the Treasurer role from Linda Lee at the beginning of June this year, so I would like to start by acknowledging and thanking Linda for the time and effort she has put into this role for 11 months of the financial year. The endless hours you dedicated to the Committee and the club, and the support you provided me during handover are greatly appreciated.

In taking on the role of treasurer, my objectives were to ensure the ongoing financial stability of the club and continue its financial growth by collecting, protecting, recording and reporting.

With that said, I am pleased to report that the club generated a profit of \$21,000 to the year ended 30 June 2023. This is lot more favourable than the loss of \$23,000 recorded last financial year.

The club's major source of revenue for the year was coaching payments and membership fees of \$197,000. These payments cover the club's major costs of paying our coaches and the Aqua Jetty lane hire which totalled \$192,000.

Fundraising increased by \$16,000 on last year thanks to the epic raffle and other fundraising activities organised by committee members and supported by volunteer members. This income has been able to offset the costs associated with providing uniforms to the swimmers that attended Nationals and has been highlighted to purchase new dry land equipment and refurbish the kit cages in the new financial year.

At 30 June 2023, the club's cash position stands strong at \$174,000. However, to maintain this positive stance and to continue to be able to support and develop our swimmers and coaches, next year and into the future, it is vital that we continue to identify and secure grant funding, sponsorships and fundraising opportunities.

The club's financial accounts have been audited up to and including the 30 June 2023 by L. Jeffery Accountants. A copy of this audit report along with the Profit & Loss and Balance Sheet are provided with this report.

Thank you for your continuing support.



Aimee Reichstein

Rockingham Swimming Club Treasurer



L. Jeffery Accountants

14th September 2023

The Committee
Rockingham Swimming Club Inc.
Rockingham WA 6168

Dear Sirs/Madams

I have completed a review of the provided financial statements of your club for the period 1st July 2022 to 30th June 2023. The Committee are responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent review of the financial statements in order to express an opinion on them.

The testing of income is restricted to the amounts recorded in the accounts, as the nature of cash activities makes it difficult to control prior to entry into the accounts. It is therefore not practicable to determine if all income has been recorded.

In my opinion, subject to any effects of the matter referred to in the previous paragraph, the financial statements provided, fairly present the financial position of Rockingham Swimming Club Inc., and give a fair and true view of the state of affairs and results from operations and cash flows of the club for the financial year ended 30th June 2023.

If you have any queries please do not hesitate to contact me on (08) 9335 9788 or emmaljahh@westnet.com.au

Yours faithfully,



Emma Wood
L JEFFERY ACCOUNTANTS

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Profit & Loss Statement

July 2022 To June 2023

Income	
Coaching Fees	\$185,285.67
Registration Fees	\$11,865.08
Events	\$12,771.45
Presentation Night	\$1,454.56
Fundraising	\$23,230.69
Sponsorship	\$3,795.46
Interest	\$18.22
Grant	\$2,927.27
Donations	\$500.00
Late Fee Charge	\$265.84
Uniforms	\$3,922.79
Total Income	\$246,037.03
Total Cost of Sales	\$0.00
Gross Profit	\$246,037.03
Expenses	
Coaching Wages	\$123,020.29
Coaches Expenses	\$1,888.82
Superannuation	\$12,910.30
S & C Expenses	\$3,021.67
Lane Hire	\$50,776.41
Membership	\$90.91
Insurance	\$620.76
Bank & Merchant Fees	\$10.00
Payrix Processing Fees	\$2,550.66
Fundraising Expenses	\$6,198.65
Office Expenses	\$205.14
Audit Expenses	\$700.00
Telephone & NBN	\$1,079.93
Electricity	\$603.19
Council Rates	\$93.00
MYOB Subscription	\$436.36
Swimming WA Affiliation Fee	\$640.91
Uniforms	\$9,680.09
Events	\$8,047.84
Miscellaneous Expenses	\$21.75
Marketing Costs	\$207.12
Depreciation	\$2,189.00
Total Expenses	\$224,992.80
Operating Profit	\$21,044.23
Total Other Income	\$0.00
Total Other Expenses	\$0.00
Net Profit/(Loss)	\$21,044.23

This report includes Year-End Adjustments.

Balance Sheet

As of June 2023

ABN: 70 713 355 092

Email: treasurer@rockinghamstingrays.com.au

Assets		
Bendigo Bank Account		\$173,586.28
Bendigo Debit Card		\$104.51
Aus Post - Load n Go		\$116.66
Petty Cash		\$100.00
Trade Debtors		\$905.49
Property & Equipment		
Clubhouse		
Clubhouse at Cost	\$25,086.00	
Clubhouse Accum Dep'n	-\$627.00	
Clubhouse Improvements	\$4,211.88	
Clubhouse Improvements Accum Dep'n	-\$709.00	
Total Clubhouse		\$27,961.88
Equipment		
Equipment at Cost	\$3,192.45	
Equipment Accum Dep'n	-\$853.00	
Total Equipment		\$2,339.45
Total Property & Equipment		\$30,301.33
Total Assets		\$205,114.27
Liabilities		
Current Liabilities		
Trade Creditors		\$2,646.07
GST Liabilities		
GST Collected	\$5,238.87	
GST Paid	-\$1,532.47	
Total GST Liabilities		\$3,706.40
Total Current Liabilities		\$6,352.47
Superannuation Liabilities		
Super - Bridget Young		\$53.66
Super - Steve Hughes		\$863.15
Super - Ryan Spencer		\$1,476.53
Super - Mark Trainer		\$442.77
Super - Jennifer Rollin-Busby		\$81.58
Super - Cara Viljoen		\$262.50
Total Superannuation Liabilities		\$3,180.19
Total Liabilities		\$9,532.66
Net Assets		\$195,581.61
Equity		
Retained Earnings		\$174,537.38
Current Year Earnings		\$21,044.23
Total Equity		\$195,581.61

This report includes Year-End Adjustments.

SUMMARY

Besides having our largest representation at International (Commonwealth Games & Worlds), National and State level this past year, Rockingham Swimming Club (RSC) has had a hugely successful year in the pool during 22/23.

- At Australian Championships, 6 athletes qualified for 23 swims, with 10 finals (7 top 10 finishes) and 3 podium finishes. 2,404 swimmers raced in 11,866 swims at the meet.
- Rockingham finished 70th out of 332 Clubs and placed 8th in WA - substantial given our small Club.
- At Nationals, 6 Rockingham athletes qualified for 23 swims, with 10 finals (7 top 10 finishes) and 3 podium finishes. A 200% increase on the previous year.
- At Master's National Championships in April 2023, 2 of Rockingham's swimmers achieved 9 podium finishes - 6 Gold, 2 Silver and a Bronze.
- At World Championships in Fukuoka, one National swimmer competed in the 5k and 10k open water swim.
- At OWS State Championships in Sorrento (Nov 23), 5 swimmers participated in the 5k, with 2 swimmers making the podium, with a Silver and a Bronze medal.
- Our junior swimmers have done equally as well with 5 of our swimmers achieving 3 or more Gold medals at Junior LC State Champs in April 2023. 30 swimmers made a whopping 30 podium finishes - 5 Gold, 16 Silver and 9 Bronze. A 25% on the previous year.
- At Junior SC State Champs on September 2/3 2023, 30 swimmers achieved 100 PB's in the pool, with 34 Podium finishes, an outstanding 20 Gold, 7 Silver and 7 Bronze, with one female swimmer ranking #2 of the meet.
- Along with other Clubs in Watson League, Rockingham won Swimming WA League Champs in April 2023 at SC Junior State Championships.
- At SC Age State Champs in August 2022, 19 Rockingham swimmers had 14 podium finishes - 6 Gold, 3 Silver and 5 Bronze.
- At LC Age State Champs in Dec 22, 14 Rockingham swimmers had 16 podium finishes - 7 Gold, 5 Silver and 4 Bronze, and achieved an astonishing 14 new National qualifying times at the meet.
- SC Age State Champs in August 2023 saw 14 swimmers achieve 53 PB's, breaking 2 club records in 50m Free and 50 Fly, and achieving 16 podium finishes – 3 Gold, 3 Silver and 10 Bronze.
- With the current determination and dedication of our swimmers, coaches and volunteers, and under the expert guidance of our Head Coach Ryan, we are already well on track to achieving our competition goals of increasing our State and National Qualifiers and performance, increasing membership numbers and continuing to make our club one that everyone wants to be a part of.
- By April 2024, we aim to have between 12-15 swimmers qualify and compete in the Australian National Championships. Current analysis of our high performance and potential "first time qualifiers" pre-season times, fitness and general wellbeing predicts we are ahead of schedule and well on our way to achieving these goals. This season, we also anticipate a 10-15% increase in State Qualifiers, all of which are aiming for podium finishes.